

Meeting Minutes for Regular Monthly Commission Meeting

Date: September 8, 2020

Time: 7:30 PM

Location: Ryland Heights Municipal Building @ 10145 Decoursey Pike, Ryland Heights, KY 41015

Call to Order- Meeting called to order by Mayor John Cole at 7:30pm

Invocation- led by Mayor John Cole

Pledge to Flag - led by Mayor John Cole

Roll Call

- Commission members present:
 - Mayor John Cole, Commissioner Ralph Collins, Commissioner Carrol Bowman, Commissioner Gary Cooper, Commissioner Jason Ponder
 - Commission members absent: None
- Staff members present: Rod Rigacci, Treasurer, Nancy Collins, City Administrator, Kristi Zavitz, City Clerk, Ted Knoebber, City Attorney (arrival 8:01 pm).
 - Staff members absent: None.

Minutes Approval

- Minutes were reviewed by each Commission member for the regular meeting August 11, 2020. No Corrections requested to the minutes. Motion to accept by Commissioner Collins and Seconded by Commissioner Cooper. All yeas on the vote. Motion approved.
- Minutes were reviewed by each Commission member for the Special meeting August 25, 2020. No Corrections requested to the minutes. Motion to accept by Commissioner Collins and Seconded by Commissioner Cooper. All yeas on the vote. Motion approved.

Treasurer's Report

- Treasurer Rod Rigacci did not present a Treasurer's report for August 2020.
- Treasurer Rod Rigacci presented Municipal Road Aid report and Profit & loss Budget vs Actual and was read to Commission and Residents.
- Motion to accept the MRA and Profit & loss Budget vs Actual by Commissioner Bowman and Seconded by Commissioner Ponder. All yeas on the vote. Motion approved.

Correspondence

- Monthly PDS Open Violations Report
- Monthly Permits Issued
- No Monthly Sales reports for August
- Ky Truck Sales Contract

Committee Reports:

- **Parks Report –**
 - Commissioner Bowman gave update that the tractor is running well. It had a 50hr maintenance. A part for the tractor still needs to be ordered but it is still in running order. Commissioner Bowman, and City Clerk Kristi Zavitz presented plans for having a Halloween get together for the community. Hamburgers, and Hot Dogs. and requested funding for food and candy. Mayor Cole requested how much and where the money would come from. Commissioner Collins agreed in

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(continued)

that the funds would come from Community Service Funds. It was agreed that to give \$200.00 for funding. If more is needed let them know that amount, then more funding can be approved. The City Clerk verbalized that she is only available 1 night. To advertise there be signs, and cards placed at Ryland Elementary School. It was decided that it would be called a Fall Festival. Mayor Cole requested doing it two nights. Mayor Cole choose the 23rd and the 24th of October. Commissioner Collins was to lead getting porta-let for bathroom. Hayrides requested was informed the need to ask insurance agent or waiver prior to anyone riding. Once all conversations were done, tentatively it would be 23, and 24 Oct from 4-9pm, with the help of commissioners. Commissioner Bowman requested that City Clerk and himself take some time to get a full plan together.

- Commissioner Bowman brought up gate for park. He had a triangle type gate in mind. He said he will take the lead to get prices on the several ways to gate the area. Commissioner Ponder said to try to use a wire across. It was recommended to just close it December 1 until it starts getting nice out again.
- Conversation about streetlight was discussed. It was thought that there was no place for a streetlight, but it will be examined further to have a pole put up and have the light installed. The MRA funds can be used to make this addition and the City of Ryland Heights will pay the monthly bill.

• Roads Report

- Mayor Cole gave the approval to start putting culverts on Porter, and Feiser.
- Speed limit and No Outlet signs have been placed on Locust Pike right past Coleman road.
- Questioned about Locust Pike and poor roads condition. Citizen chimed in and said he spoke a to Mr. Jaeger, and he told him that our city doesn't have enough gas paying residents to get the roads fixed. The citizen explained how difficult it is during the winter to drive on the messed up areas of blacktop on RT 177.

- Veterans Affairs Committee – It will be spring when the addition and names are added.

- New Committees Reporting – No Update

Privilege of Floor – Request for a Petition to fix Locust Pike, it was advised that the citizens themselves will need to start the petition and collect the names.

Old Business

Informational:

- Codification Grant – Copy of Email was given to the Commission, updating them that the first draft will be completed by the end of October if not sooner.
- Website Complete – On-Going – Commissioner Bios/Pictures needed
- Newsletter – In progress Everyone was made aware that they can add advertisements to newsletter
- BB&T Signature Resolution approved and Aug meeting, was signed
- Joint Board of Adjustment – Appointed Paul Lawless
- KCPC Resignation – Carl Ahrens, need a replacement appointed
- Letter request from citizen regarding traffic study for Decoursey Pike RT177. Study A Rd to Pruitt and Study B Whites Rd to Pruitt Rd has been given all required information.
- Update: Brittney Whitley at District 6 will be looking into the request and has given all required information.
- Govcollect Upgrade and the Ability to use a credit card and and echecks.

Action Items:

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- **2020 Tax Rate:** Tax Rate Ordinance 2020-08-25, Seconding reading approved
 - **Motion approved**
- **Need to Appoint Representatives**
 - JOBA (Joint Board of Adjustment) Third Wed. 2pm, as needed
 - KCPC (Kenton County Planning Commission) First Thursday 6:15pm

New Business

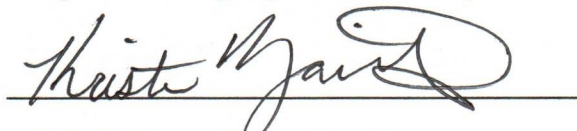
Informational:

- Census 2020 training and Building use
 - Training
 - Sept 11 8am – 4pm
 - Sept 14 8am – 4pm
 - Sign up day and giveaways
 - Sept 19 10am-2pm
- Tax rate for tangible and real property has been sent to the NKADD.
- Mayor Cole made a motion to extend tax discount of 5% until December 31, 2020 to help residents during Covid-19 pandemic. Motion to accept tax discount by Commissioner Collins and Seconded by Commissioner Bowman. All yeas on the vote. Motion approved.

Action Items:

- Christmas Party and meet Santa
 - Set Date Dec 19, 2020

Adjourn - A motion was made to adjourn the meeting by Commissioner Collins with a second by Commissioner Cooper. Meeting adjourned at 8:32pm.



ATTEST, Kristi Zavitz City Clerk



ATTEST, Mayor John Cole